



## **INITIAL CONFERENCE CHECKLIST**

As you work through our arbitration process, you may find the following form useful to help you prepare for the Initial Arbitration Conference. Mr. Bayer will be covering these topics with you and the opposing counsel(s) during your initial conference.

**1. What rules of procedure do you want?**

**2. What rules of discovery do you want?**

**3. What rules of evidence do you want?**

**4. How many depositions do you want?**

**5. Will you need third-party discovery?**

**6. Will there be substantial electronic discovery?**

**7. Do you want a Reasoned Award?**

**8. Do you need a Confidentiality Order?**

**9. Do you have a proposed Scheduling Order?**

**10. Is there something unusual about this arbitration that needs to be brought to Mr. Bayer's attention?**